



**AGENDA**

September 20, 2021 ♦ 7:00 p.m.  
 Wattsburg Area Elementary School

**I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - Mr. Jeremy Bloeser
  - Mr. Shawn Matson
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Stephen Morvay
  - Mr. Marty Pushchak
  - Mrs. Nicole Lee
  - Mr. Josh Paris
  - Dr. Andy Pushchak
- C. Approve Agenda and Addendum
- D. Approve Minutes from the August 16, 2021 Regular Board Meeting and the September 13, 2021 Work Session.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
  - 1. Danny Carter
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - General Fund: \$5,747,664.34
  - YTD Budget to Actual Report: AUG 2021     JUNE2021
  - Capital Projects: \$30.01
  - Cafeteria: \$358,762.44
  - Cafeteria Profit/Loss: **\$(3,767.62)**
- B. Bills
  - Exhibit A1     Checks Already Written: \$271,379.54
  - Exhibit A2     Checks Already Written: \$42,637.40
  - Exhibit A3     General Fund Bills: \$469,747.21
  - Exhibit B1     Cafeteria Checks Already Written: \$2,582.00
  - Exhibit B3     Cafeteria Bills: \$ \$15,788.17
  - Exhibit C1     Capital Project Fund Bills: \$212,783.00

[Exhibit C3](#) Capital Project Bills: \$123,739.03  
[Exhibit D](#) SHS Activity Fund Report: \$67,463.49

- **Motion:** To approve the reports, payments, and invoices as presented.

#### VI. **Legal Advisement – Dr. Andy Pushchak**

#### VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

F – 2 (A) Budgetary Amendment

- **Motion:** To approve the 2020-2021 budgetary amendment as outlined in [Exhibit F](#).

#### VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) Facility Use Request

- **Motion:** To approve the use of the athletic fields on Sundays, September 19 through October 24, 2021 from noon to 4:00 P.M. by Seneca Bobcat Fall Baseball at no cost to the requestor.

B – 2 (A) Building Maintenance and Repair Projects

- **Motion:** To approve building maintenance and repair projects from the committed fund as outlined in [Exhibit G](#).

#### IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the following additions to the Kelly Educational Staffing Substitute List:

Nicole Bennett	John Eisenman	Diane Phillips
Catherine Borgia	Grace Ferrara	

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Debbie Firestone, Carolyn Post and Rachael Smith (retro to August 31, 2021) as additions to the Service Personnel Substitute List for the 2021-2022 school year.

P – 3 (A) Appointments:

- **Motion:** To approve the following appointments:
  - Deputy Daniel Sokolowski as School Resource Officer effective September 7, 2021.
  - Erin VanDyke as Long-Term substitute Life Skills anticipated August 25, 2021 through June 10, 2022 at Bachelors, Step 1.
  - Sean Sundy as Long-Term Substitute WAMS anticipated August 25 – November 2, 2021 at Bachelors, Step 1<sup>1</sup>.
  - Amanda Stalford as Special Education Aide, Class B, 7 hours/day, 180 days/year effective August 25, 2021.
  - Hallie Runser as Cafeteria Aide, Level II, Class B, 5.25 hours/day, 180 days/year effective August 31, 2021.
  - Christopher Ballew as Custodian, Level II, Class B, 7 hours/day, 210 days/year effective August 23, 2021<sup>1</sup>.
  - Shawn Bowman as Custodian, Level II, Class B, 7 hours/day, 219 days/year effective August 23, 2021<sup>1</sup>.

- Cheryl Elder as Custodian, Level II, Class B, 7 hours/day, 210 days/year effective August 31, 2021<sup>1</sup>.
- Rachael Smith as Support Aide, Level II, Class C, 3 hours/day, 180 days/year effective September 14, 2021<sup>1</sup>.

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<sup>1</sup> pro-rated for the 2021-2022 school year

P – 4 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit H](#).

P – 5 (A) Conference Request

- **Motion:** To approve the following conference requests:
  - Mary Ray and Elizabeth Smith to attend the 2021 Professional Immunization Seminar on October 29, 2021 in Erie, PA at an estimated cost of \$60. Funds from Professional Development.
  - Elizabeth Diehl to attend PHEAA on September 28, 2021 in Erie, PA at no cost to the district.

P – 6 (A) Resignation

- **Motion:** To accept the resignation of Debbie Firestone, support aide effective August 23, 2021.

P – 7 (A) Leave Requests:

- **Motion:** To approve the following leave requests:
  - Intermittent Family Medical Leave for Hillary Barboni effective August 23, 2021.
  - Family Medical Leave for Raymond Trejchel effective September 13, 2021.

P – 8 (A) Erie County Enhanced Screening Agreement

- **Motion:** To approve the Erie County Enhanced Screen Agreement between the Erie County Department of Health and the Erie County School Districts as outlined in [Exhibit I](#).

X. **Policy – Mrs. Amanda Farrell**

PL -1 (A) Policy Second Reading

- **Motion:** To approve the second reading of the following policies  
[Executive Summary Revisions](#)
  - 218.1 Weapons – [Exhibit J](#)
  - 218.2 Terroristic Threats – [Exhibit K](#)
  - 236.1 Threat Assessment – [Exhibit L](#)
  - 247 Hazing – [Exhibit M](#)
  - 249 Bullying/Cyberbullying – [Exhibit N](#)
  - 805 Emergency Preparedness Response – [Exhibit O](#)
  - 805.2 School Security Personnel – [Exhibit P](#)

PL -2 (A) Policy First Reading

As of August 29, 2021, Act 65 officially amends the PA Sunshine Act by requiring public notice of board business by posting agendas of open board meetings with the intent to facilitate transparency. Act 65 includes specific exceptions for when items of business can be added to the agenda after posting. First reading revisions to policy 006 and 903 make them compliant with Act 65. Alterations to the policies are in **BOLD** in the drafts.

- **Motion:** To approve the first reading of the following policies

- Policy 006. Meetings – [Exhibit Q](#)
- Policy 903. Public Participation in Board Meetings – [Exhibit R](#)

XI. **Curriculum – Mr. Stephen Morvay**

C – 1 (A) Schoolwide Title I School Plan

- **Motion:** To approve the Schoolwide Title I School Plan as outlined in [Exhibit S](#).

C – 2 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a WAMS student anticipated September 14, 2021 through October 5, 2021.

C – 3 (A) Staff Instructional Technology Research Study

- **Motion:** To approve the proposed staff instructional technology use research study as outlined in [Exhibit T](#).

XII. **Technology – Mrs. Tara Pound**

XIII. **Transportation – Mrs. Nicole Lee**

T – 1 (A) Field Trip/Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit U](#).

T – 2 (A) Transportation Agreement

- **Motion:** To approve a parent transportation agreement for the 2021-2022 school year at the current IRS rate of 56 cents /mile.

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following additions to the WASD Volunteer List.  
Danielle Bemis      Renea Carrier      Denise Kinzig      Jeff Zimmerman  
Tamara Carney      Johnathan Jewell      Susan Williams

AE – 2 (A) Extra-Curricular Appointment

- **Motion:** To approve Alissa Pyle as SAP Case Manager for the 2021-2022 School year at Step 1.

AE – 3 (A) Athletic Appointment

- **Motion:** To approve the following athletic appointments for the 2021-2022 school year:
  - Walter Chevalier as football, other assistant, step 1.
  - The Winter/Spring athletic appointments as outlined [Exhibit V](#).

AE – 4 (A) Game Help List

- **Motion:** To approve the additions of Sam Borland, Jay Pikiewicz, Tim Schweitzer, David Segoviano, and Emily Sonney to the 2021-2022 Game Help List.

AE – 5 (A) Organization of Extra-Curricular Club

- **Motion:** To approve a non-curricular Speech and Debate Club. The purpose of this club is to help young people develop and enhance their skills in critical thinking, research, academic honest, argumentation, professionalism, and public speaking as outlined in [Exhibit W](#).

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To declare the following as surplus items:
  - KXE700M Panasonic display mate electronic typewriter as surplus.
  - SHS Library Weeding List as outlined in [Exhibit X](#).

XVI. **Erie County Technical School – Mrs. Nicole Lee**

ECT – 1(A) Resolution for Renovations and Additional Project

- **Motion:** To approve the Erie County Technical School Renovation and Additional Project Resolution as outlined in [Exhibit Y](#).

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**